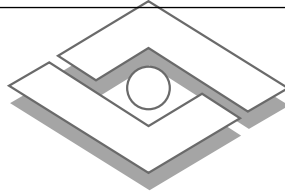


KEITH A. KOBET, M.D., P.C.

Diseases and Surgery of the Eye

KEITH A. KOBET, M.D.



AYAD A. FARJO, M.D.

This is to confirm your appointment with Dr. Kobet or Dr. Farjo, on _____. We would like to welcome you as a patient and introduce you to some of our policies and procedures.

Please complete the enclosed registration forms and bring them with you to your appointment. Completed forms help our staff expedite the organization of your chart and your visit with the doctor. If you have a list of medications, including over the counter medications, please bring this to your appointment.

You must bring your current health insurance card(s) and photo identification. If you have an HMO or POS insurance plan that requires a referral from your primary care physician, you must either bring it with you, verify that we have it on file, or pay for your visit at the time of service. Please note that referrals have an expiration date and do not guarantee payment.

Co-payments are expected at the time of your appointment. If no payment is made, a \$15 service charge will be added to your bill. We accept cash, check, MasterCard and Visa. If you have questions regarding your health insurance coverage or current co-payment amount please contact your insurance company prior to your visit. Kindly give us a 24 hour notice if you need to cancel or reschedule your appointment so we may offer this time to another patient.

We must emphasize that as medical and surgical providers, our relationship is with you our patient, not with your insurance company. While we are happy to file a claim for payment with insurance companies on your behalf, please know that the ultimate responsibility for payment toward services rendered remains yours. If you have questions, you may reach our billing department at 734-459-0551.

Allow two hours for your initial appointment. A complete examination includes dilating drops that enlarge the pupils and blur your near vision. The effects of these drops may last 4 hours or longer. A medical evaluation for an adult may include refraction, or testing for glasses. This test is not covered by Medicare and many other insurance companies. As a result you may be charged an additional \$35.00 refraction fee with payment required at the time of service. Please note we do not fit contact lenses or sell glasses.

Once again we welcome you and your family as patients, and hope your experience here is a pleasant one. Please contact our office at (734) 459-7850 if you have questions. A map is included on the back of this letter.

